



JOB DESCRIPTION

JOB TITLE: General Ship Repair Worker

DIVISION: Shop and Ship Repair

REPORTS TO: Manager, Special Projects; General Manager

SUMMARY: Under the direct supervision of the Manager, Special Projects and General Executive, the General Ship Repair Worker performs routine and extensive preventive maintenance and repair.

ESSENTIAL DUTIES AND RESPONSIBILITIES (Other duties may be assigned)

- Installs, maintains and repairs machinery, equipment, physical structures and pipe and electrical systems following blueprints, manuals and schematic drawings using hand tools, power tools, hoist, crane, and measuring and testing instruments.
- Visually inspects and tests machinery and equipment using electrical and electronic test equipment.
- Listens for unusual sounds from machines or equipment to detect malfunction and discusses machine operation variations with supervisors or other maintenance workers to diagnose problem or repaired parts, following specifications and blueprints using precision measuring instruments and hand tools.
- Dismantles machines or equipment, replaces defective parts and motors and adjust feed mechanisms.
- Operates welding machine to repair or join metal parts.
- Cleans and maintains tools and equipment used in the work.
- Staging work
- General preservation work
- Assist in electrical and structural repair
- Scaffolding work
- Completes all necessary documentation in a neat and timely manner.
- Comply with all applicable laws and regulations as well as company policies and procedures.
- Completion of documentation and related reports for equipment / machinery maintenance
- Follow defined Safety, Health and Environmental policies and procedures.



JOB QUALIFICATION

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- High school diploma or general education degree (GED).
- Minimum of two (2) years experience preferred.

LANGUAGE SKILLS:

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS:

- Ability to add, subtracts, multiply and divide in all units of measure using whole numbers, common fractions, and decimals.
- Ability to perform these operations using units of American money and weight measurement, volume and distance.

REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Possession of a valid motor vehicle operator's license with endorsements A & B.
- Must be able to obtain a DBIDS Credential Identification and TWIC Card

OTHER SKILLS AND ABILITIES:

- Must be able to operate electric hand tools.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is occasionally required to climb or balance.
- The employee must occasionally lift and/or move up to 100 pounds.



WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions.

COMMENTS: This job specification should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties as may be required by the Manager, Special Projects, General Manager, Finance and Accounting Manager, Vice President, or President.

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